

Clerking 101

Grand Valley Orchid
Society Show
Notes for Clerks &
Judges



Clerk Notes



General Notes:

- Wear comfortable walking shoes – you will put on some miles!
- Bring pen and clipboard. The ribbon clerk may want an apron with pockets.
- Refrain from volunteering information about plants or owners during judging.
- Clerks should remain available until excused by the judges. You may be asked to take on additional classes, or assist with pulling plants for AOS judging.

Clerking 101



Head Clerk:

1. Obtain a show schedule from clerking chair and review division you will be judging.
2. Announce class and number of entries
3. With the Spotter, point out each plant, and check off entry tag to assure that all plants are viewed by judges.
4. Once all plants are viewed, circle the awards granted on the entry tag.
5. Review awards with the ribbon clerk to fill out event card on ribbon and have each judge sign a ribbon.
6. After all classes in a Trophy section are completed, review the first place ribbons with the judges, and circle “special “ and write “Trophy “ on the tag.
7. Return folders to Clerking chair when a division is completed.

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Ribbon Clerk:

- Fill out event card on ribbon with:
 - Name of Plant
 - Event – indicate exhibit number
 - Class – class number from entry tag
 - Date of show
- Have each judge sign a ribbon
- Hang ribbon on plant. Ask to clarify if you are not sure of which plant was awarded
- After Trophy is awarded for division, fill out event card for Trophy Rosette. Make sure Trophy division is written on card.

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Spotter:

- Working with Head Clerk, Find plants and point them out to judges. Try to work ahead so judges can move quickly from plant to plant.
- Take the most direct route to minimize distance traveled.
- If an exhibit is congested with other teams, move to a less congested exhibit.

Clerking 101 -- Ribbon Data

- E. Cypripedium Alliance**
- 33. Paphiopedilum species, single flowered.
 - 33a. Paphiopedilum species, multiple flowered.
 - 34. Paphiopedilum hybrids, White primary.
 - 35. Paphiopedilum hybrids, Green/Yellow primary.
 - 36. Paphiopedilum hybrids, Bronze/Mahogany primary.
 - 37. Paphiopedilum hybrids, Red/Pink primary.
 - 38. Paphiopedilum hybrids, Other Colors/Vivicolors primary.
 - 39. Paphiopedilum hybrids, White complex.
 - 40. Paphiopedilum hybrids, Green/Yellow complex.
 - 41. Paphiopedilum hybrids, Bronze/Mahogany complex.
 - 42. Paphiopedilum hybrids, Red/Pink complex.
 - 43. Paphiopedilum hybrids, Other Colors/Vivicolors complex.
 - 44. Pterogonopodium species.
 - 44a. Pterogonopodium hybrids.
 - 44b. Allied Cypripedium alliance species, hybrids and intergenerics other than above.

35 T 6	
Class #	Tag #
58	10
Owner #	Exhibit #
Name <i>Paph. Maudiae</i>	
Cross	<i>callosum</i>
	X
	<i>lawrencianum</i>
	Award
<u>1</u>	<u>2</u>
<u>3</u>	<u>J.C.</u>
	<u>Spec.</u>

<i>Paph Maudiae</i>
Name
<i>Exhibit 10</i>
Event
<i>35 T 6</i>
Class
<i>4/19/97</i>
Date
<i>Joe Judge</i>
Judge

Judging



- ⌘ Review show schedule and rules
- ⌘ Bring a notepad and pen to make notes
- ⌘ Observe and make notes of each plant in class -
- use the general criteria and point schedule
- ⌘ After all plants are reviewed, nominate ribbons.
Team captain will break ties.
- ⌘ All ribbons need not be awarded if quality is lacking

Judging Classes



- ⌘ Not all classes have the same flowers --
 - ☑ If class has variety of sizes and colors, try to compare each to what is typical of the genus and reward quality typical to the genus.
 - ☑ Look for fullness, clear color, symmetry, floriferousness.
 - ☑ Use the judging schedule, assign score to each flower as you review a class

Judging



- ⌘ Round, Symmetrical,

- ⌘ Full - Petals and sepals fill in gaps

- ⌘ Flat

 - ⌘ Parts should be in same plane

- ⌘ Clear, sharp colors

 - ⌘ Veining is clear & sharp

 - ⌘ Texture clear

 - ⌘ Colors should not be mottled or muddy

Judging Flower Classes



6.2.1 *General Point Scale*

- Form of flower 30
- Color of flower 30
- Other characteristics 40
 - Size of flower (10)
 - Substance and texture (10)
 - Habit and arrangement of inflorescence (10)
 - Floriferousness (10)

Total Points 100

Judging Displays



- ⌘ Overall quality

 - ☑ Arrangement

 - ☑ Flower quality

- ⌘ Color Flow, Variety

- ⌘ Focus should be on flowers

- ⌘ Labels, not “tombstones”

- ⌘ Overall arrangement within class size

Judging Displays



⌘	General arrangement (Design)	35
	☒ Balance	
	☒ Dominance	
	☒ Proportion	
	☒ Rhythm	
	☒ Scale	
	☒ Contrast	
⌘	Quality of flowers	35
⌘	Variety	20
⌘	Labeling	10
⌘	Total Points	100